

**TERRAZAS DE PUNTA FUEGO VILLAGE HOMEOWNERS' ASSOCIATION, INC**

Barangay Natipuan, Nasugbu, Batangas

0998-5549951 / 0917- 8917135

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**VEHICLE PASS / MOTORCYCLE STICKER APPLICATION FORM****Type of Application** New Renewal

Vehicle Pass No. \_\_\_\_\_ Year \_\_\_\_\_

Motorcycle Pass No. \_\_\_\_\_ Year \_\_\_\_\_

Motorcycle Vehicle No. \_\_\_\_\_ Year \_\_\_\_\_

**Applicant** Homeowner Lotowner Employee Contractor Caretaker**APPLICANT INFORMATION**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Government-Issued ID No. \_\_\_\_\_ Email Address \_\_\_\_\_ Contact No. \_\_\_\_\_

Name of Registered Owner \_\_\_\_\_

Address \_\_\_\_\_ No. of vehicle(s) registered \_\_\_\_\_

**VEHICLE INFORMATION** Privately Owned Company Vehicle

Name of Registered Vehicle Owner \_\_\_\_\_ Company Address(if company-owned) \_\_\_\_\_

Type of Vehicle \_\_\_\_\_ Brand/Year/Model \_\_\_\_\_ Color \_\_\_\_\_

Plate No \_\_\_\_\_ Official Receipt (O.R.) No \_\_\_\_\_ Certificate of Registration (C.R.) No \_\_\_\_\_

**REQUIREMENTS****New Application / Renewal**

- Accomplished Vehicle Pass and Motorcycle Sticker Application Form
- Photocopy of Official Receipt (OR) of the vehicle
- Photocopy of latest Certificate of Registration (CR)
- Endorsement Form signed by Homeowner/Lotowner/Employer
- Photocopy of Valid Driver's License
- Return of the old vehicle sticker; If lost, please submit a Police Report and/or Affidavit of Loss

**FEES****Contractor/ Sub-Contractor / Employee / Caretaker**

Vehicle Pass ID: Php 500.00 \*maximum of two (2) passes for general contractor, three (3) passes for sub-contractor

Motorcycle Pass ID: Php 250.00 per vehicle \*maximum of two(2) passes per contractor and sub-contractor

Motorcycle Sticker: Php 150.00 per vehicle \*maximum of two(2) sticker per association member, caretaker fall under member's sticker count.

\*maximum of one (1) motorcycle sticker per employee

**APPLICANTS UNDERTAKING**

I hereby bind myself to follow the vehicle pass / motorcycle sticker policy of Terrazas de Punta Fuego Village Homeowners' Association, Inc. and that upon sale or disposal of the registered vehicle, I commit to remove the car sticker and return the same to Terrazas Property Management Office (PMO) Office. I hereby agree that:

1. The Vehicle Pass / Motorcycle Sticker is non-transferrable and shall remain a property of TPFVHAI. Stickers and guest/vehicle passes are extended as privileges and may be immediately withdrawn due to association members and his/her representative, contractors and village employees' failure to comply with village traffic rules/regulations and all other pertinent village policies. All applicants (new/renewal) will be subject to verification. TPFVHAI has the right to refuse the issuance/sale of stickers or passes.
2. Vehicle Pass / Motorcycle Sticker will only be issued to applicants with valid driver's license and updated vehicle registration.
3. Vehicle Pass must be displayed prominently at the front of windshield to ensure that it is visible when entering the Main Gate and while within Village premises.
4. Employers shall be responsible for immediately reporting the termination of services of the employee and for ensuring the vehicle sticker is surrendered to Terrazas Property Management Office (PMO) Office. or to Security.
5. Validity of Vehicle Pass is one (1) year for general contractor, six (6) months for sub-contractor and one (1) year for caretakers and employees.
6. Roll down policy shall be strictly enforced on all vehicles entering and exiting the village at all times to allow security to check on the well being of the passengers. Security will conduct thorough vehicle inspection, including requesting passengers to alight vehicles as needed.
7. Car stickers will be issued only by the Property Management Office(PMO) in Barangay Natipuan, Nasugbu Batangas.  
Only authorized personnel shall be responsible for affixing the vehicle stickers on the upper left corner of the front windshield and upper right corner of the rear windshield of all vehicles Hence, all vehicles must be within the premises of Terrazas de Punta Fuego Central Parking during the installation of the stickers. Owners of vehicles found to illegally duplicate and use fake village stickers will be fined P10,000.00 with association member or vehicle owner's sticker privileges immediately
8. Motorcycle with defective or without mufflers shall not be given stickers.
9. Curfew for motorcycle plying in the village is from 10:00PM to 5:00AM. No motorcycle shall be allowed to enter the village during the curfew hours. Exemptions may apply to home/lot owners.
10. Misdeclaration of information or misrepresentation of sticker/pass or gross violation of TPFVHAI traffic rules and/or any provision stated shall be grounds for confiscation of sticker/pass without prejudice to whatever sanctioned allowed by law.
11. Stickers are non-transferrable. Removal of sticker and affixing it to another vehicle is strictly prohibited. Penalty for illegally transferring a sticker to another vehicle is subject to P10,000.00 penalty.
12. Stickers paid but not claimed within sixty(60) days from the date of the payment will be destroyed. Payments made will not be refunded.

By signing in this Vehicle Pass / Motorcycle Sticker Application Form, I hereby consent to the collection and processing of my personal data and other individuals identified herein, in accordance with such Privacy Policy as maybe adopted by Terrazas de Punta Fuego Village Homeowners' Association, Inc. and the Data Privacy Act of 2012. I further agree to be contacted by the representatives of TPFVHAI regarding any matter relating to my residence in the village as well as on latest developments in TPFVHAI. I signify my conformity to the foregoing and certify that all information stated herein are true and correct

Applicants Signature over printed name \_\_\_\_\_

Home owner/ Lot owner signature over printed name \_\_\_\_\_

**FOR TPFVHAI USE**

Date Paid &amp; Sticker Fee \_\_\_\_\_ OR No. \_\_\_\_\_ Date Released \_\_\_\_\_

Application Received By: \_\_\_\_\_

Approved By: \_\_\_\_\_

Name and Signature / Date \_\_\_\_\_

Village Manager / Date \_\_\_\_\_