

**TERRAZAS DE PUNTA FUEGO VILLAGE HOMEOWNERS' ASSOCIATION, INC**

Barangay Natipuan, Nasugbu, Batangas

0998-5549951 / 0917- 8917135

terrazasdepuntafuegovhai@gmail.com / terrazas.billingandcollection@gmail.com

VEHICLE REGISTRATION AND CAR STICKER APPLICATION FORM**Type of Application**
 New Renewal Car Sticker No. _____ Year _____

 Applicant TPFVHAI Home/Lotowner Peak & Ridge Home/Lotowner Amara Unit Owner CPMI Employee: _____
APPLICANT INFORMATION

Last Name	First Name	Middle Name
Government-Issued ID No.	Email Address	Contact No
Name of Registered Owner		
Address		No. of vehicle(s) registered

VEHICLE INFORMATION
 Privately Owned Company Vehicle

Name of Registered Vehicle Owner	Company Address(if company-owned)	
Type of Vehicle	Brand/Year/Model	Color
Plate No	Official Receipt (O.R.) No	Certificate of Registration (C.R.) No

REQUIREMENTS

New Application

- Accomplished Vehicle Sticker Application Form
- Photocopy of Official Receipt (OR) of the vehicle
- Photocopy of latest Certificate of Registration (CR) (Registration must be under the name of the home/lot owner)
- Board Resolution and or Secretary Certificate of Letter of Assignment must be attached to this form if vehicle is registered under the name of a corporation
- Photocopy of notarized Deed of Sale, if registration is not yet in the applicant's name
- Photocopy of Sales Invoice, if vehicle is newly acquired (applicable to homeowner only)
- Employees: Certification from Employers
- Return of the old vehicle sticker; If lost, please submit a Police Report and/or Affidavit of Loss

Renewal

- Accomplished Vehicle Sticker Application Form indicating previous number
- Photocopy of latest Certificate of Registration (CR)
- Photocopy of Official Receipt (OR) of the vehicle
- Employees: Certification from Employers
- Return of the old vehicle sticker; if lost, please submit a Police Report and/or Affidavit of Loss

*** For first degree of consanguinity and affinity only, One Government ID with photo and an affidavit stating relationship of applicant to association member must be submitted**

FOR NON-TPFVHAI APPLICANT ENDORSED BY:
<div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto;"></div>
Name/Position/Date

FEES

Terrazas Association Member First Three (3) vehicles: Php 200.00 per vehicle Fourth (4th) and Fifth (5th) vehicles: Php 400.00 per vehicle *Maximum Five(5) stickers per address	Amara en Terrazas Php 200.00 per vehicle *Maximum Three (3) stickers per address	The Peak & The Ridge Php 500.00 per vehicle *Maximum Two (2) stickers per address
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Terrazas and Amara Property Management Office Regular Employees - One (1) sticker per employee*APPLICANTS UNDERTAKING**

I hereby bind myself to follow the vehicle registration and sticker policy of Terrazas de Punta Fuego Village Homeowners' Association, Inc. and that upon sale or disposal of the registered vehicle, I commit to remove the car sticker and return the same to Terrazas Property Management Office (PMO) Office. I hereby agree that:

1. The Car Sticker is non-transferrable and shall remain a property of TPFVHAI. Stickers and guest/vehicle passes are extended as privileges and may be immediately withdrawn due to association members and his/her representative, contractors and village employees' failure to comply with village traffic rules/regulations and all other pertinent village policies. All applicants (new/renewal) will be subject to verification. TPFVHAI has the right to refuse the issuance/sale of stickers.
2. Members on delinquent status are not entitled to issuance of vehicle stickers.
3. Vehicle Stickers shall be extended to family members up to first degree of consanguinity and affinity only. (Legitimate Spouse, children, parents and siblings)
4. In case of a misplaced or damaged sticker, the member shall be required to secure another vehicle sticker as replacement of the previous one and submit a Police Report and/or Affidavit
5. Validity of the vehicle sticker will be one year from the time Admin Office releases the notice to all concerned.
6. Roll down policy shall be strictly enforced on all vehicles entering and exiting the village at all times to allow security to check on the well being of the passengers. Security will conduct thorough vehicle inspection, including requesting passengers to alight vehicles as needed.
7. Car stickers will be issued only by the Property Management Office (PMO) in Barangay Natipuan, Nasugbu Batangas. Only authorized personnel shall be responsible for affixing the vehicle stickers on the upper left corner of the front windshield and upper right corner of the rear windshield of all vehicles Hence, all vehicles must be within the premises of Terrazas de Punta Fuego Central Parking during the installation of the stickers. Owners of vehicles found to illegally duplicate and use fake village stickers will be fined P10,000.00 with association member or vehicle owner's sticker privileges immediately revoked for a period of one year from the date of incident.
8. All vehicles issued with village sticker shall be strictly for private use of the owner. If such conveyances are used as public utility/for hire vehicles or for any other commercial purposes, the issued sticker will automatically invalidated and a fine of P10,000.00 shall be imposed.
9. Misdeclaration of information or misrepresentation of sticker or gross violation of TPFVHAI traffic rules and/or any provision stated shall be grounds for confiscation of sticker without prejudice to whatever sanctioned allowed by law.
10. Stickers are non-transferrable. Removal of sticker and affixing it to another vehicle is strictly prohibited. Penalty for illegally transferring a sticker to another vehicle is subject to P10,000.00 penalty.
11. Stickers paid but not claimed within sixty(60) days from the date of the payment will be destroyed. Payments made will not be refunded.

By signing in this Vehicle Registration and Car Sticker Application Form, I hereby consent to the collection and processing of my personal data and other individuals identified herein, in accordance with such Privacy Policy as maybe adopted by Terrazas de Punta Fuego Village Homeowners' Association, Inc. and the Data Privacy Act of 2012. I further agree to be contacted by the representatives of TPFVHAI regarding any matter relating to my residence in the village as well as on latest developments in TPFVHAI. I signify my conformity to the foregoing and certify that all information stated herein are true and correct.

 Applicants Signature over printed name
FOR TPFVHAI USE

Date Paid & Sticker Fee	OR No.	Date Released
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Application Received By: _____ Name and Signature / Date	Approved By: _____ Village Manager / Date
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